

2019  
**HOMEARAMA**

Kensington  
Deerfield Township, Warren County

**HOME BUILDERS ASSOCIATION OF GREATER CINCINNATI  
EXHIBITOR'S AGREEMENT  
JUNE 8 – JUNE 23, 2019**

Please accept our application for the following exhibit booth space at HOMEARAMA® 2019.  
**See reverse for terms and conditions of this contract.**

Company \_\_\_\_\_ Date \_\_\_\_\_

Contact Person \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Authorized By \_\_\_\_\_ Title \_\_\_\_\_

Description of what you will be displaying in your booth: \_\_\_\_\_

\_\_\_\_\_

**A deposit of 50% of the booth price must accompany this application. THE DEADLINE FOR APPLICATIONS IS MARCH 20, 2019. The total cost for exhibit space must be paid in full by Friday, May 3, 2019. The total price for current HBA members is 10X10 space is \$1600.00, non-member is \$2300.00**

Enclosed is our check in the amount of \$\_\_\_\_\_ which represents a **deposit of 50%**.

Please bill my credit card \$\_\_\_\_\_ which represents a **deposit of 50%**.

A/X  Discover  Master Card  Visa Card Number \_\_\_\_\_

Name on Card \_\_\_\_\_ Expiration \_\_\_\_\_ V-Code \_\_\_\_\_ Zip Code \_\_\_\_\_

**See enclosed flyer for booth numbers, sizes and pricing. List booth preference below.**

1<sup>st</sup> Choice \_\_\_\_\_ 2<sup>nd</sup> Choice \_\_\_\_\_ 3<sup>rd</sup> Choice \_\_\_\_\_

**DO NOT WRITE IN THIS BOX**

Date \_\_\_\_\_ Space(s) Assigned \_\_\_\_\_ Total Rent Cost \$ \_\_\_\_\_

Deposit Paid \$ \_\_\_\_\_ Balance Due \_\_\_\_\_ Other \_\_\_\_\_

PLEASE SIGN AND RETURN this contract to the HBA, 11260 Chester Rd, Suite 800, Cincinnati, OH 45246, Attn. Melanie Meyer. Upon acceptance by the HBA this Application for Exhibit Space becomes a legal agreement binding upon both parties.

## TERMS AND CONDITIONS

### THIS AGREEMENT BETWEEN THE HOME BUILDERS ASSOCIATION OF GREATER CINCINNATI (HBA) AND THE EXHIBITOR IS SUBJECT TO THE FOLLOWING CONDITIONS:

**Booth: Booths:** 10' x 10' booth(s) furnished to exhibitors will have a draped background eight feet high with side rails three feet high.

All exhibits may extend one half of the depth of the booth (from rear to front) at seven feet height. Remaining front half of booth depths shall not exceed three feet in height.

**Electric:** One (1) 110V electrical outlet is provided at no additional cost; however, 220V outlets are available upon request at cost and must be ordered in advance.

**Tables/Chairs:** Tables & chairs are available on request at cost and **must be ordered in advance.**

**Set-Up Time:** Set-up times will be scheduled on Wednesday, June 5 or Thursday, June 6. All exhibits must be in place by 5:00 pm on Thursday, June 6. Call or email Melanie Meyer to schedule your move-in time.

**Teardown Time:** Tear down and removal of exhibits can begin at 6:00 am on Monday, June 24 and must be completed before 5:00 pm that day. Due to the potential safety hazard to visitors and other exhibitors, no dismantling of exhibits will be permitted prior to that time.

#### **Conditions:**

Booths must be staffed by the exhibitor always during show hours of 4:00 – 10:00 pm Monday - Thursday and 12:00 Noon – 10:00 pm Friday, Saturday, and Sunday.

The Management reserves the right to decline or prohibit, any exhibit, or part of exhibit, which is not in keeping with the character of the general exhibits; this refers to conduct of persons, printed matter, souvenirs or anything that may be classed as undesirable.

Exhibitors shall be responsible for operating the booth in a **professional manner**. If, in the judgment of the HBA staff, the exhibitor or any persons who operate the booth act unprofessionally, cause a nuisance or otherwise disrupts the HOMEARAMA® show, the HBA staff may terminate this Agreement and/or require the exhibitor or such person to leave the premises. In such event, the exhibitor shall remain responsible for all money required to be paid under this Agreement and may be denied participation in future exhibits sponsored by the HBA.

Exhibitors may distribute literature and demonstrate products or services from his/her booth. **Exhibitors are not permitted to perform any of these actions outside the confines of his or her own booth.**

Exhibitors are not permitted to distribute food, drinks or other items deemed unacceptable without advance permission of the Association.

Loudspeakers and high volume sound equipment are prohibited. Audio video equipment must be restricted in volume so as not to disturb other exhibitors.

Due to the extremely expensive music licensing agreements, no CDs, records, tapes, videos, radios or music of any kind will be permitted at HOMEARAMA®.

**No smoking permitted in or around the Exhibit Tent!!**

The HBA encourages souvenirs, free gifts and advertising give-a-ways by the exhibitor. No exhibitor may advertise or distribute tickets for partial give-a-ways, which require purchases, nor may an exhibitor offer other promotions, which create an obligation on the party accepting the promotion.

Exhibitors are responsible for any damage caused to the exhibit tent as a result of the set-up, teardown or operation of their booth. Exhibitors are to carefully oversee installation of their booth(s) to ensure that no damage occurs to the tent or neighboring exhibits.

Exhibitors may not sublet or assign any part of their space without the knowledge and written consent of the HBA.

Insurance must be placed at exhibitor's own expense. The HBA will employ security guards 24 hours per day during the entire show. However, the HBA will not be responsible nor will it guarantee the exhibitor against loss of any kind. The exhibitor will hold harmless the HBA against any and all claims for loss, injury or damage to persons or property arising out of the activities of the exhibitor, his agents, employees or guests; and will defend the HBA against any and all such claims and reimburse and indemnify the HBA for any loss, damage, expense or payment suffered thereby.

If it becomes necessary to postpone or cancel the show, in the event of an emergency, all money paid by the exhibitor for space will be refunded and the exhibitor shall and does hereby waive any claims for damages in such event.

**A deposit of 50% of the booth price must accompany this application. The total cost for exhibit space must be paid in full by Friday, May 3, 2019.** If the exhibitor fails to pay for his/her exhibit space by that date, the HBA reserves the right to assign that exhibitor's space(s) to another exhibitor. No cancellations will be accepted after this date without forfeiture of all monies paid to the HBA for the exhibit space.

Exhibitors will be permitted access to their booth for the purposes of performing maintenance or replenishing supplies, etc., daily prior to the opening of HOMEARAMA®. The exhibit tent and site will be secured (1) one hour before the show opens to the public and no personnel will be admitted without an exhibitor's pass or admission ticket.

**Each exhibitor will be provided (4) permanent exhibitor passes for personnel who will be working in the booth daily. All other personnel must register at the exhibitor check-in area and will be issued a daily pass for admission to the show. Exhibitors issued a daily pass MUST identify themselves with their specific company (business card, clothing, name badge, etc). No exceptions will be made. Abuse of exhibitor passes will result in an exhibitor's ejection from the show. No return of rental fee shall be made, and may result in disqualification from participation in future HOMEARAMA® shows.**

All points not covered by these conditions and rules are subject to the judgment and decision of the HBA staff.

INITIALS

DATE